

AGENDA

Meeting: Audit
Place: Kennet Committee Room
Date: Wednesday 26 October 2016
Time: 10.30 am

Please direct any enquiries on this Agenda to Libby Beale of Democratic Services, County Hall, Trowbridge, direct line (01225) 718214 or email elizabeth.beale@wiltshire.gov.uk

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Membership:

Cllr Richard Britton (Vice
Chairman)
Cllr Rosemary Brown
Cllr Tony Deane (Chairman)
Cllr Stewart Dobson
Cllr Mike Hewitt
Cllr George Jeans

Cllr Julian Johnson
Cllr Linda Packard
Cllr Sheila Parker
Cllr David Pollitt
Cllr James Sheppard

Non-Voting Members

Cllr Baroness Scott of Bybrook
OBE

Cllr Dick Tonge

Substitutes

Cllr Chris Caswill
Cllr Terry Chivers
Cllr Peter Evans
Cllr Nick Fogg MBE
Cllr Atiqul Hoque
Cllr David Jenkins

Cllr Jacqui Lay
Cllr Alan MacRae
Cllr Helen Osborn
Cllr Mark Packard
Cllr Ian West

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If you have any queries please contact Democratic Services using the contact details above.

Part I

Items to be considered while the meeting is open to the public

1 **Apologies and Membership Changes**

To receive any apologies for absence and to note any membership changes.

2 **Minutes of the Previous Meeting** (*Pages 5 - 10*)

To confirm and sign the minutes of the Audit Committee meeting held on 27 July 2016.

3 **Declarations of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chairman.

5 **Public Participation and Councillor's Questions**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda (acting on behalf of the Corporate Director) no later than 5pm on Wednesday 19 October to be guaranteed a written response or by 5pm on Friday 21 October to receive a verbal response. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 SWAP- Internal Audit Report- Quarter 2 (Pages 11 - 64)

To consider the internal audit report for Quarter 2 2016/17 and appendices presented by SWAP.

7 Annual Audit Letter 2015/16 (Pages 65 - 72)

To consider the Annual Audit Letter 2015/16 presented by KPMG.

8 Information Governance Improvement Plan (Pages 73 - 80)

To consider the attached report in respect of Information Governance.

9 Procurement of External Audit (Pages 81 - 90)

The Committee is invited to consider and comment on the future process to appoint the Council's external auditors.

10 Forward Work Programme (Pages 91 - 94)

To review the Forward Work Programme for the Committee.

11 Date of next meeting

To note that the next regular meeting of the Committee will be held on 24 January 2017 at 2pm.

12 Urgent Items

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

13 Exclusion of the Public

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item Number 14 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraphs 1 & 3 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

14 Public Service Network Update

To consider a verbal update to be provided at the meeting on the Public Service Network health check.

